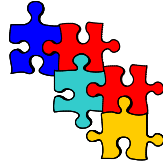


BAILEY'S TEAM for AUTISM

164 Westside Avenue, North Attleborough, MA 02760

508.699.4483 * sammirobertson@comcast.net

www.baileysteam.org



Funding Allocation Guidelines – Submission Criteria

- All requests must be specifically and primarily in support of people with autism and or their families
 - Other individuals with disabilities may also benefit from Bailey's Team funding; however, if we fund an agency that serves the special needs community – not specific to individuals with autism, than we may ask that funds be specifically allocated to serve people with autism - to individuals, programs or equipment serving people with autism.
- Allocations to fit into one (1) or more of the criteria developed:
 - Research
 - Education & training
 - Family support and resources
 - Programming and recreation
- Who will benefit from said programs?
 - Individuals with autism (children and or adults),
 - Parents and other family members of individuals with autism
 - Educators and or other service people who support individuals living with ASD and their families [first responders, respite providers, etc].
- All submissions will be reviewed by Board of Directors for final vote to fund project request in part or in total.
- Reporting required at completion of funded program (see information attached)

* * *

Applications accepted from August 1st to October 15th

Funding decisions will be made at our January Board Meeting*
with funds to be paid to award recipient(s) by March 1st.

*If additional information is required, proposals will be reconsidered at our
April Board meeting with funds to be paid no later than June 1st.

Revised 8/11

BAILEY'S TEAM Mission: To support organizations and individuals who fund research and or provide training, resources, services and aid to individuals and living with autism spectrum disorders and their families

BAILEY'S TEAM is helping to put the pieces together!

BAILEY'S TEAM for AUTISM

Funding Allocation Submission Form

Funding Request Submitted by: _____

Company (if applicable): _____

Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

Bailey's Team Board Member – Project Liaison (If applicable): _____

Please follow the instructions below.

Your submission should include:

- An executive summary clearly describing the program to be funded (500 word maximum)
- A full proposal briefly describing the following:
 - Your organization
 - Mission Statement / Vision
 - Activity/program to be funded*
 - Amount requested
 - Budget narrative for how funds will be allocated (please also attach a detailed budget)
 - Statement of work
 - Audience statement (who is the audience and how will they benefit)
 - Timeline narrative
 - Your intended outcomes and how they will be measured

All award recipients are required to submit a report (interim or final) no later than September 1st.

All final reports are due within 60 days of project completion.

- Any relevant marketing materials to describe the project
- Artifacts from the project as appropriate (i.e. photographs, videos, reports, curriculum plans, evaluation reports, anecdotal feedback, meeting notes/summary, etc. Please note that we will use these materials in Bailey's Team marketing efforts so rights must be cleared and appropriate documentation supplied)
- Final Budget
- Final narrative report including:
 - Description of project and any changes from original plan
 - Final narrative on allocation of funds and any changes from original plan
 - Number of people impacted by the project
 - Outcomes and project impact
 - Measures used to assess project impact

***Please note that Bailey's Team may follow up as necessary to obtain information pertaining to program(s) funded.**

Please submit all requests and correspondence to:

BAILEY'S TEAM for AUTISM Attn: <u>Amy Tonkonogy, Funding Coordinator</u> 164 Westside Avenue North Attleborough, MA 02760 Or via email: sammirobertson@comcast.net

Revised 8/11

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